



DESIGN ASSISTANCE REQUEST FORM

The Nebraska Main Street Network provides design assistance to official Main Street communities. Rooted in historic preservation, a range of services are offered to individual property / business owners and Main Street Managers within the designated Main Street District as part of a community's program.

SERVICES AVAILABLE

Preservation Consultation

Discuss project assessing historical character and current physical condition of the building prior to any design decisions.

Building/Property Design Recommendations

Provide conceptual design recommendations, which may include sketches, renderings, material information, precedent projects, etc.

Public Space Design Recommendations

Address accessibility and provide conceptual design recommendations for public space such as pocket parks, streetscapes, and parking areas.

Programming + Design Planning

Assess interior and exterior spaces for best use and future potential including individual buildings and limited downtown areas.

Signage

Provide recommendations on signage type, placement, and size in relationship to building façade utilizing business branding provided.

Other

Describe the design problem in the scope of work section and Staff will determine how best to assist.

Education Consultation

Design Staff can provide (virtual and in-person) education sessions for specific community needs

Office Use Only	
Date Received	_____
Date Approved	_____
Payment Received	_____
Design Team	_____

NEBRASKA MAIN STREET SIGNATURES

Executive Director (Printed): _____

Executive Director (Signed): _____ Date: _____

Email: _____ Phone: _____

APPLICANT INFORMATION

DATE OF REQUEST _____

Applicant's Name: _____

Main Street City: _____

Main Street Manager: _____

Phone: _____ Email: _____

SCOPE OF WORK



DESIGN ASSISTANCE REQUEST FORM

BUILDING INFORMATION

Property Name: _____

Property Address: _____

Name of Business: _____

Date of Original Construction: _____ Square Footage of Building: _____

Dates of Significant Additions/Alterations: _____

Proposed Building Use: _____

Current Building Use (per floor): _____

Building Designation: _____

PROJECT + SCHEDULE

Approximate Budget/Phased Budget: _____

Applying for Tax Credits?: YES NO

Is funding available for this project?: YES NO

Funding Source + Amount: _____

Construction Start Date: _____ Deadline for Assistance: _____

If Owner has hired an Architect, Engineer or Contractor, please identify: _____

PROJECT INFORMATION

Main Concern(s): _____

Specific Uses: _____

Technology Needs (if any): _____

OWNER/TENANT AGREEMENT

Property Owner (Printed)

Business Owner (Printed)

Property Owner (Signed)

Business Owner (Signed)